



Company Description:

Language Stars is a rapidly growing educational organization that immerses young American children in foreign language. The company's unique *FunImmersion*[®] method offers an effective and enjoyable way for children to learn a second language. The company currently offers foreign language to over 4,000 children in its locations across the Chicagoland area and has plans to pursue nation-wide expansion.

Qualifications:

- Ambitious, aspiring managers who can manage the description tasks below while contributing to significant center growth from season to season.
- Strong communication, organization & leadership skills with an attention to detail
- Passion for working with children
- 1 year experience in a child-oriented or management-oriented position is a plus
- Fluency in a foreign language is a plus

Description:

Assistant Center Directors (ACDs) will simultaneously help run our educational centers and build skills professionally. ACDs have an opportunity for a long term career as an ACD, or become a candidate for a Center Director position, which involves broader general management, marketing and leadership responsibilities.

Assistant Center Directors will focus on the responsibilities involved in running a center, including:

- Program Quality
- Parent Communication
- Staff management, motivation & training
- Curriculum & materials management
- Center Finance & Administration

Job Logistics:

Assistant Center Directors work 5 days per week spanning Mon-Sat, from ~ 8:15 am - 6:00 pm

Compensation & Benefits:

- \$32,000 salary + \$2,000 seasonal bonuses
- Optional participation in subsidized group health and dental plans
- 3 weeks paid vacation
- Optional 401K participation

How to Apply:

Email resume and cover letter to recruiting@languagestars.com

Note in subject: Assistant Center Director - YOUR NAME

Language Stars is an Equal Opportunity Employer